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| Title | Project Plan |

**Version Control:**

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| Date | Version | Changes | Author |
| 01/09/23 | 1.0 | Document creation | phenriquep00 |

**Sprint 1:** Project Initiation

**Duration:** 01/09/2023 to 15/09/2023

**Sprint Objective:**

The primary objective of Sprint 1 is to initiate the Portfolio project successfully. During this sprint, we will define project objectives and scope, establish the development environment, create an initial backlog of features, and start the UI design process.

**Key Tasks:**

**1. Define Project Objectives and Scope (Days 1-2):**

- Review the project's overarching goals.

- Refine the project scope to clearly define what is included and what is out of scope.

- Identify the primary target audience for the portfolio website.

- Document the initial vision and objectives for the project.

**2. Create a Backlog of Features and User Stories (Days 3-5):**

- Decompose project features into user stories.

- Prioritize user stories based on their importance and relevance.

**3. Set Up Development Environment (Days 6-7):**

- Select and set up development tools and software.

- Configure version control systems (e.g., Git).

- Create a project repository for source code management.

**4. Develop Initial Wireframes and Design Concepts (Days 8-10):**

- Sketch wireframes for the portfolio website's main pages.

- Explore design concepts, color schemes, and typography.

- Identify key visual elements to convey professionalism and your personal brand.

**Milestone:**

By the end of Sprint 1, the project will have a clear scope and objectives, a prioritized backlog of features and user stories, a development environment set up, and initial wireframes and design concepts.

**Definition of Done (DoD):**

To consider Sprint 1 complete, the following criteria must be met:

- Project objectives and scope are documented and approved.

- The backlog of features and user stories is created and prioritized.

- Development tools and version control are set up and functional.

- Initial wireframes and design concepts for the portfolio are available.

**Roles and Responsibilities:**

- phenriquep00: Project Manager, Developer, UI/UX Designer

- phenriquep00: Collaborate on defining project objectives and requirements.

**Daily Stand-up Meetings:**

Not applicable due to project being developed by a single person.

**Sprint Review and Retrospective:**

A sprint review and retrospective will be conducted on 16/09/2023. During the review, we will present the progress made during Sprint 1, and during the retrospective, we will discuss what went well and areas for improvement.

**Sprint Backlog:**

The Sprint Backlog, containing detailed tasks for each user story, will be maintained on Trello, accessible to all team members (it’s actually just me tho).

**Risks and Impediments:**

Identify any potential risks or impediments that may affect the completion of Sprint 1 and outline strategies for mitigation.

**Sprint Goals and Deliverables:**

- Clear project objectives and scope documented.

- Prioritized backlog of features and user stories.

- Development environment set up and functional.

- Initial wireframes and design concepts for the portfolio website.